

City of Troy
Sponsored by SAFEbuilt
Youth Achievement Awards
Application Form for 2018 Award Year

Please TYPE your answers to the following questions. Submit this application form to the City of Troy Community Affairs Department, 500 W. Big Beaver Road, Troy MI 48084. If you have questions, please call 248.524.1147.

Applications must be received by the City no later than
Thursday, May 31, 2018 at 4 pm.
LATE APPLICATIONS WILL NOT BE ACCEPTED.

Purpose:

The Youth Achievement Awards are intended to honor and recognize those youth that live in the City of Troy and who have made a significant impact on the Troy community through volunteer work or other special deeds and actions and who demonstrate exceptional leadership and career/academic purpose. Funds for these awards have been contributed by the City of Troy/SAFEbuilt Inc.

Awards:

Two Youth Achievement Awards are awarded:

1. One \$1000 scholarship awarded to a graduating high school senior.
2. One \$500 scholarship awarded to a graduating high school senior.

The attached application must be fully completed to apply for either of these two awards. Award winners will be recognized by the Troy City Council during a meeting to be held in July or August of 2018. The awards will be presented to the recipients at this reception and award recipients are expected to attend the presentation unless unforeseeable events will prevent attendance. In the event that no qualified applications are received for a category of award, no awards will be conferred in 2018 and the Selection Committee reserves the right not to grant awards for any reason.

Eligibility:

Competition for these awards is open to any student who meets the following requirements:

1. The applicant's legal residence is located in the City of Troy at the time of application and at the time of presentation of award.
2. The applicant must be a student enrolled in a program for compulsory education recognized by the State of Michigan.
3. The applicant has made a significant impact on or contribution to the City of Troy and/or its residents.
4. The applicant's qualifying project or the performance of qualifying deeds or actions identified in the application were conducted within 24 months prior to the date that the application is received.

5. The City of Troy has received all required application materials including adult recommendations and school transcripts by **4 pm on Thursday, May 31, 2018.**

Basis of Selection:

The awards will be conferred by the Selection Committee based upon the Committee's determination that the applicant best satisfies the following criteria:

1. The applicant has made a significant and values contribution to the City of Troy and/or its residents through a project, special deed, or action.
2. The applicant demonstrates the potential to become a leader in his or her future career, in civic and community affairs, or, preferably, in both.
3. The applicant exhibits strength of character, emotional maturity, integrity, and stability.

Selection Process

1. The Selection Committee will be comprised of:
 - a. A member of Troy Youth Assistance Board.
 - b. Executive Director of the Troy Community Coalition or designee.
 - c. Community Affairs Director for the City of Troy.
 - d. Representative of SAFEbuilt.
 - e. Executive Director of the Boys & Girls Club of Troy or designee.
2. The selection process will commence within two weeks after the application deadline of **Thursday, May 31, 2018.**
3. The selected recipients of the awards will be announced mid-June, 2018, and will be presented with their award at a City Council meeting to be held in July or August, 2018.
4. Selection will be made entirely upon the content of the application. Applicants must refrain from contacting members of the Selection Committee concerning their application.

Application Procedure:

To complete the application the applicant should:

1. Fully answer each page of the attached application and submit it to the Troy Community Affairs Department by 4 pm on **Thursday, May 31, 2018.**
2. Write an essay of no more than 500 words describing, in detail, how you (the applicant) had a positive impact on your community.
3. Have a copy of your school transcript (grades) and the attached recommendation form mailed directly to the Community Affairs Department by **May 31, 2018.**

Applications and supporting materials may be obtained form and should be mailed to:

City of Troy Community Affairs Department
500 W. Big Beaver, Troy, MI 48084

For further information, call the City of Troy at 248.524.1147 or email at cindy.stewart@troymi.gov.

**ALL MATERIALS MUST BE RECEIVED BY
4 pm on Thursday, May 31, 2018
Section 1**

Student's Information

Full Name: _____
Last First Middle

Age: _____ Gender (circle one): Male Female

Address: _____

Primary Phone Number: () _____

Email: _____

School: _____

Grade: _____ Date of Entrance: ____ / ____ / ____

Father's Information (or Legal Guardian)

Full Name: _____
Last First Middle

Address: _____

Occupation: _____ Employer: _____

Mother's Information (or Legal Guardian)

Full Name: _____
Last First Middle

Address: _____

Occupation: _____ Employer: _____

List names and ages of brothers and sisters:

Name

Age

Dates that you have lived in Troy From: _____ - _____

Section 2

Please write a short statement describing in detail how you (the applicant) plan to use the Award that you may receive as part of the Youth Achievement Award.

Section 3

Please list any extracurricular activities both school sponsored and otherwise that you have participated in and when you participated in them.

<u>Activity</u>	<u>Years</u>
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<hr/>	<hr/>
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Please list any prizes, honors, or awards which you have received. You may include any media coverage that you have received.

Please list any employment experiences, including summer jobs which you have had. Include a brief description of the work, name of your employer, dates that you worked there, how much you earned, and how much of that you saved.

Section 4

1. Please write an essay of no more than 500 words describing in detail how you (or your actions) have had a positive impact on the City of Troy. Be sure to include how you became involved in this project and how this project has affected you.
2. You must contact your school and request that your school mail a copy of your transcript (grades) to the City of Troy Community Affairs Department, 500 W. Big Beaver, Troy, MI 48084
3. After putting your name on the recommendation form, detach it and give it to an adult neighbor, friend, or teacher who can speak to your character and community involvement. Be sure to provide direction to the adult providing them with a stamped envelope to return the recommendation form to the City.
4. Please provide the name of the organization for which you performed the project discussed in the essay as well as the contact number.

Name of organization

Phone Number

I hereby state that the information above is true and correct. If requested, I will make myself available for an interview with the Youth Achievement Awards Selection Committee. I hereby give my permission to the City of Troy to share the information provided in this application and to use photographs of me taken during the award ceremony with the media and on the City's Website for publicity purposes.

Student Signature

Date

Parent Signature

Date

Troy Youth Achievement Awards

Adult Recommendation Form

This form is to be completed by an adult (minimum of one form per applicant) that you know who can speak to your character and community involvement.

Applicant's Name: _____

Relationship to the applicant: _____

Please rate the applicant in the following areas by circling the description that fits the applicant best:

1. Motivation

Extremely Poor Poor Average Good Excellent

2. Leadership

Extremely Poor Poor Average Good Excellent

3. Emotional Control

Extremely Poor Poor Average Good Excellent

4. Purpose

Extremely Poor Poor Average Good Excellent

5. Character

Extremely Poor Poor Average Good Excellent

6. How well would you rate the applicant's potential for future success as compared to other youth that you know.

Extremely Poor Poor Average Good Excellent

Please provide a letter of recommendation or add comments here for the applicant. The recommendation should speak to the student's character and community involvement.

Additional Comments

Signature: _____ Date: _____

Print Name: _____

Phone Number / E-mail Address: _____

If you wish to give a more complete statement as to the applicant's community contribution, please do soon a separate sheet of paper. All information will be kept confidential. Thank you for completing this form.

Upon completion please mail this form (or drop off) to: City of Troy Community Affairs Department, 500 W. Big Beaver Road, Troy MI 48084. Must be received by 4 pm on Thursday, May 31, 2018